

# HARROGATE FLOWER SHOWS



## Temporary Show Team application Spring Flower Show 25 – 28 April 2019

### **What is the role?**

Acting as the eyes and ears for the Harrogate Flower Show, members of the Show Team are an integral part of the event. A lost child or confused exhibitor on the showground? Happy to help. Reporting a trip hazard at the main gate? No problem.

Each member of the team will take on a role within a particular area, most likely around one of the four entrances to the show. Combined, the Show Team allow just under 60,000 visitors to access and leave the event in a safe, controlled and efficient manner.

Whether selling tickets, programmes or merchandise, queue directing or answering questions in the Information Point, most roles start from 07:00 – 09:00 and finish between 15:00 – 18:00. The Team ensures that the standard of the show remains high, whilst at the same time reporting and/or dealing with any potential issues or problems which may arise.

### **The requirements:**

Getting to grips with such an important element of the show can be daunting - that's why we are asking interested applicants to have knowledge and or experience of the following:

- Working within a busy live event environment as part of a team.
- An ability to react in a practical, quick and efficient manner to problems which may arise.
- Experience of good customer facing delivery within a fast-paced environment.
- Available to work all four days of the show and attend a briefing prior to the show.

### **The info:**

Each team member will be issued with a branded jacket, Hi-Vis vest and identification lanyard. All we ask is that you wear black trousers or skirt and a black top for underneath the jacket. This means that not only will you be warm; you'll be easily identifiable too.

We'll provide tea and coffee making facilities for your two paid 15 minute break times, plus time for an unpaid hour lunch too. Along with an hourly wage of £9.20, a complimentary ticket, programme and parking pass is offered. Your hourly rate includes rolled up holiday pay, accrued at 12.07%. All successful applicants will be required to attend a briefing/training session prior to the event – this is a condition of temporary employment.

### **What next?**

To apply, please complete and return the following by Friday 15<sup>th</sup> March 2019.

- 1) Completed application form with mandatory briefing date indicated.
- 2) Completed 'PAYE Starter Checklist' form, as your circumstance on the first day of the show.
- 3) If you are new to Harrogate Flower Shows or have not worked at either show in the past two years, please provide a copy of your passport.

If emailing your application, please return to [jessica@flowershow.org.uk](mailto:jessica@flowershow.org.uk). Otherwise, post using the address at the bottom of this page marked Show Team Application.

Further correspondence on your application will be made available by Friday 22<sup>nd</sup> March.

Completed Applications to:  
Show Team Application, NEHS, Regional Agricultural Centre, Railway Road, Harrogate HG2 8NZ

T: 01423 546158 E: [jessica@flowershow.org.uk](mailto:jessica@flowershow.org.uk) W: [www.flowershow.org.uk](http://www.flowershow.org.uk)

## Temporary Workers Application Form

I wish to apply to work at the 2019 Harrogate Spring Flower Show. I understand and acknowledge the conditions under which I will work are on a temporary basis. There is no obligation by either party other than to honour the specific pre-agreed period of engagement stated in the confirmation letter. I am not obliged to accept any offer of work and neither is Harrogate Flower Show Ltd obliged to offer any on-going work. In the unlikely event that the event must be cancelled for any reason at any time, the offer of work will be terminated and there will be no entitlement to remuneration for hours not worked.

Surname		Forename	
Known as		Title	
D.O.B			
National Insurance number			
Address			
Address			
Address			
County		Post code	
Telephone		Mobile	
Email			
Bank details (for wages)	Sort Code (6 digits)		
	Account number (8 digits)		
Have you reached state pension age? (Yes or No)			
Have you previously worked at the show?			
If so, which role did you undertake?			
Available to work on Wednesday 24 <sup>th</sup> April for exhibitor badge/pack collection.	08:00 – 14:00		
	14:00 – 20:00		
Attending briefing meeting	Wednesday 10 <sup>th</sup> April 14:30 – 15:30		
	Thursday 11 <sup>th</sup> April 17:30 – 18:30		
Please use the below box for any comments that are relevant to your application.			
Signed		Date	

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